549528 MINUTES

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PAULA A HOLLE CLERK AND RECORDER

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TO: POLSON RURAL FIRE DISTRICT BONNIE WILL PICK UP,

POLSON RURAL FIRE DISTRICT **BOARD MEETING MINUTES**

Fairgrounds Fire Station No. 1

June 8, 2016

7:09 p.m.

Board trustee members present: R. Jack Clapp, Ron Roberts, Jack Konitz, Fred Nelson.

Board trustee member absent: John Doty, excused.

Staff: Fire Chief Paul Laisy, Finance Officer Bonnie M. Manicke.

Members of the public: Alison Meslin, Jeff Meslin, Ray Winn, OEM Officer Steve Stanley,

Captain Drew Hoel, Matt Dougherty, Shondra Thorsted, Derrik Gerke, Brian Hines, Michael Hingiss,

Freeman Robinson.

Chair Clapp opened the meeting with the Pledge of Allegiance at 7:09 p.m. {00:18}. Trustee Doty is absent.

Minutes May 11, 2016 {00:54} – Chair Clapp noted corrections 1). Appoint finance committee should finance/budget committee; 2). Jeff Beach Veach; 3). maintenance (spelling correction) Trustee Nelson motion to approve the minutes of May 11, 2016 with minor corrections. Trustee Konitz second. Motion passed unanimously.

Communications: {03:26} – None

<u>Claims</u>: {03:34} – Trustee Nelson questioned the Sole Stone crash fee payment for services \$26.72. Bonnie indicated the 8% fee references a crash November 25, 2015. Chair Clapp commented the invoices on the claims report provide a description of the item purchased. The additional information is helpful for the board and thanked Bonnie for the report. Chief Laisy indicated the purchase receipts are attached to the invoice. Trustee Nelson questioned check #6143 payable to General Fire Apparatus \$267.50 boots for volunteer Brad BigSam. Chief Laisy indicated the standard wildland boots are the least expensive. The boots are not available locally. Trustee Konitz motion to accept May, 2016 claims. Trustee Nelson second. Motion passed. {Trustee Clapp abstained – claim paid}.

Treasury Report for month ending May 31, 2016: {07:20} -

Report revised following meeting and Lake County Treasurer reports received and balanced.

FUND # 7243 Voted Levy Operating Fund \$.51

(Transition fund collection delinquent & protested taxes)

JV#4112 Lake County Transfer Fund #7243 balance \$89.82 to Fund #7245 Operating

Check #6131 dated 5/12/16 payable to Demountable Concepts, Inc. \$ 14,500.00 (Purchase used compressor for Station #1).

City of Polson agreed to a buy-out of rural/city compressor in the amount of \$10,000. Payment will be issued prior to June 30, 2016.

Check numbers 6132 -6158, both inclusive Paid 06/08/16

\$ 9,943.41

PLUS:

Fire chief payroll

\$2,200.00 {May 13 & 27, 2016}

Quickbook processing fee

\$ 2.90

Journal Voucher Transfers – Lake County Clerk & Recorder:

05/24/16 JV C-5354 Transfer from Fund #7244 Voted Levy (5 mills) to

Fund #7245 Operating

\$16,500.00

The transfer represents purchase used compressor \$14,500

plus estimated installation

\$ 2,000

A101 Revenue Receipts:

Fund #7245

Check #3848 Energy Keepers deposited following May meeting.

5/16/16

Receipt #99326 Energy Keepers

Purchase Jaws of Life Tool \$11,000.00

Donation

\$20,000.00

Additional information:

A portion of the May tax collection will be received in June.

Fund #7245 Operating Fund outstanding tax revenue at May 31st

\$ 24,643.55

Fund #7244 Voted mill levy outstanding tax revenue at May 31st

\$ 13,771.18

Debt Service information following May, 2016 payment

Lake County payment #1 Command pickup \$ 2,908.75

Loan balance \$ 26,178.70

Interest rate 0%

9 semi-annual payments remain

Final 11/15/2020

Purchase price \$29,087.45

Valley Bank Fairgrounds building

\$ 11,422.92

Loan balance \$53,583.98

Interest rate 3.875%

5 semi-annual payments remain

Final on or before 11/2018

Original Loan: \$168,517.00

Chair Clapp commented on the extraordinary one time expenditures during the past year which included thermal imagining cameras, Jaws of Life equipment, turnout gear, etc. He suggested the budget committee consider a fund #7244 budget for extraordinary purchases. Trustee Nelson, chair of the budget committee, will take the suggestion under advisement. Trustee Konitz asked when the city payment for the compressor can be expected. Bonnie advised the payment is expected before June 30th. Chief Laisy is in contact with City Chief Cottle and assumes the city is analyzing year end

cash flow and payment will be in a few weeks. Additionally Chair Clapp reported the payment from the Tire Depot fire will result in a \$10,000 - \$12,0000 net revenue to the district. **Trustee Konitz motion to accept treasury report. Trustee Nelson second. Motion passed unanimously.** Chair Clapp thanked Bonnie for the informative report.

Chief's Report: {15:56} - Chief Laisy reported May, 2016 Polson Rural responded to 8 incidents. The responses including a smoke odor at Lake County maintenance building. The thermal imaging camera was effective during the process. A calf on Highway 93 was rescued. The fire alarm activation was canceled in route, smoke investigation which was a campfire, burn pile out of control, 2 vehicle accidents with severe damage to vehicles although no injuries, and 1 vehicle fire. The 8 calls represent the least number of calls during a month since October, 2015. Additional activities included Ag Days at the fairgrounds, Memorial Day parade, hazmat drill at Blue Bay, coordinated compressor delivery. Chief Laisy, representing Polson Rural Fire District, attended Missoula firefighter's funeral. Two new Big Arm volunteers were outfitted. Jeff Veach mowed the Big Arm Station area. Chair Clapp applied the weed solution. Jack thanked Steve Stanley for donating the weed spray. Larry Newell, Big Arm firefighter will be out of the area on vacation and medical concerns. Tribal Land Department work in progress on parcel of land located on Ford Road and Highway 93. a lease to construct a fire station. The land acquisition is moving forward. The area will include props for training such as FFI. Energy Keepers requested the fire hose tested at the dam. Polson Rural Fire District will receive approximately \$12,000 for the Tire Fire response. Wildland interface and hydraulic classes were conducted. Chair Clapp thanked Chief Laisy for the report. Trustee Roberts questioned when the compressor will be operational. Chief Laisy replied the electrical components arrived and electrical contract proposals are being sought. The unit is in excellent condition. A compressor service company will inspect the unit prior to operation.

ANNUAL ELECTION OF BOARD OFFICERS {26:54} — The three positions are chair, vice-chair, secretary-treasurer. Trustee Nelson nominated Trustee Clapp for chair. Trustee Konitz second. No additional nominations were heard. Motion carried unanimously. Chair Clapp nominated Trustee Nelson for vice-chair. Trustee Nelson declined due to travel obligations. Trustee Roberts nominated Trustee Konitz. Trustee Konitz declined. Trustee Roberts elected Vice-chair by acclimation. Motion carried unanimously. Trustee Konitz agreed to serve as Secretary-Treasurer. The officers in place for the current year are Chair Jack Clapp, Vice-chair Ron Roberts, and Secretary-Treasurer Jack Konitz. Chair Clapp will assist Trustee Konitz with forms and time line for the agenda. The trustees and members of public request agenda items for the board meeting.

Old Business:

STATION TO SOUTH AREA OF DISTRICT UPDATE {29:40} — Chief Laisy reported last meeting a sketch of the proposed fire station was presented. The sketch was prepared mainly at the request of the tribe. Ray Winn questioned availability of water at the site. Captain Hoel replied the wells in the area are deep. There is an option to acquire water from a sub division to the northeast. Chair Clapp reported the Fairgrounds Station has a fill spout. Additionally the draft points at Big Arm State Park are available with the lake pool at an adequate level. Chief Laisy noted the water

supply at the station will be for bathrooms and washing with a well or cistern on site. Water for the fire apparatus can be filled at other locations. Chair Clapp added the station is in the exploratory stage. The site and building decision has not been made.

UPDATE COMPRESSOR - INSTALLATION {30:03} – Discussed in chief's report. The compressor should be operational next week.

ANNUAL FREE HAMBURGER FEED BY POLSON RURAL FIREFIGHTERS {31:38} – Chair Clapp announced the public is invited to a free lunch and social Saturday, June 11th from 11 a.m. To 2 p.m. at the Big Arm Fire Station.

BUDGET COMMITTEE REPORT {34:25} – Chair Clapp advised a special meeting will be scheduled, if needed. The budget will be finalized in August following the mill levy set by the Department of Revenue. Alison Meslin asked if the budget committee meeting will be noticed on the website. Chair Clapp replied if there is a requirement it will be noticed. The budget is approved in a public meeting.

New Business:

CONSIDER INTEREST IN PURCHASING WILDLAND TRUCK #325 {34:56} — Chief Laisy reported DNRC is providing a replacement truck for Unit #325. The truck is a new 1.5 cab with a 500 gallon water tank. Placement of other apparatus in Lake County is two at Chief Cliff Station, one at Charlo Station, and one at Big Arm Station. Trustee Nelson motion adopt resolution of interest in possibly purchasing Unit #325 located at Big Arm Station at a significantly reduce price. Chair Clapp second. Motion passed unanimously.

CONSIDER ACCEPTING PERSONAL WATERCRAFT DONATIONS {39:13} – Chief Laisy introduced the agenda item. As you know firefighters in design are wanting to help people and save lives and now that's just kind of what we do. One of the things we've discovered is that water accident incidents in our area there really isn't anyone that you can call to come out to save your life. They may come out to look for you or try to rescue you but in the time for that to happen it's often too late. In water rescue situations, there is a possibility for us to get two of those large three passenger jet skis. The firefighters could actually provide that service. I have spoken to the Sheriff about it and he's interested in it. We have a meeting next week. We could work in conjunction with him or his boat which often takes quite a while to get out in the water and get going. Trustee Roberts: Do you have anyone to donate the jet skis? They're about \$20,000. Chief Laisy: Kawasaki has agreed to donate the jet skis. They were baffled there wasn't some kind of a service like that here. Chair Clapp: If you look on the internet there is a number of departments operating them. They talk about the effectiveness of them in a variety of contacts you know it's out there it's a program that they promote. I don't know how many of hundreds of these things, they put out there every year. Chief Laisy: If you look at our lake and rivers there is a large potential for life loss any day of the week. During the summer, in the vicinity of the bridge and the new docks below the Mexican Restaurant there are 50 or 60 kids, then if you add all of the boats in the area and add to that the airplanes that are going right off the end of the runway right over the lake and seaplanes coming on the skis there's a big potential. Our firefighters felt they could help in rescue and save a life in any of those circumstances. Captain Hoel: The jet skis are 2016 Kawasaki 1500's actually zero cost to the district for that, insurance is already covered we have no added insurance it's under our blanket policy. We have a donation to buy the trailer. It doesn't come with a trailer. Understandably the lake

isn't our responsibility, but we have set a precedent that we respond on the lake. We've done it in the past. If we have an opportunity to provide a service on the lake, how can we tell someone well we had the opportunity but we decided it didn't cost anything but we didn't want to do anything. There is a service that's needed I think it's important. We had overwhelmingly support by the firemen last night when it was brought up in the membership meeting. We have people within the district that are trained swimmers, lifeguards, certified scuba divers. We have people that are comfortable and capable of doing this. Lt Woodger has gone through a lot of paperwork and talking to people to get this to come to fruition. I think it's a need and there's a lot of times there's a need out there and there isn't anyone. Right now the Sheriff has already admitted the sheriff's boat is not going to be on the water everyday it's not going to happen he's shorthanded. We had a search and rescue member in the meeting last night commented "that even if we were paged out we wouldn't be in the water for at least 25 minutes". We are an emergency service Search & Rescue is not. We can get through town's lights etc they cannot. We saved people on the old boat we had. Time clock: Drew reported a time clock sets by the call desk firefighters can come in punch in their code in and it maxes out in 8 hours. If someone does forget to clock out it will stop at 8 hours. What happens at the end of June there was 584 donated hours for the district. The 8 hours is in that so you have to deduct that I think we figured out its 532 hours volunteers are spending at the station. Trustee Nelson: I have a question for Drew. Did the board several years ago get out of servicing the lake? Captain Hoel: replied well I don't know. Trustee Nelson: When the old fire boat was in service didn't we say the lake wasn't our problem. Captain Hoel: They said that but they did put equipment on the boat. Trustee Nelson: noted but we were not putting people on the boat, the city took that over did they not Steve. Steve Stanley addressed the board. If you are working with the Sheriff it sounds like you are he owns a watercraft trailer. He used to participate in the watercraft program he had to have a trailer assuming this is a partnership with the sheriff he'd make his trailer available to you, you wouldn't have to buy a trailer. There are a couple of things that are crystal clear and I think you need to keep your eye on the ball. There's nothing on the lake that's in your district. Period. And that's cast in stone. So if we had a fire on an island it's not in your district it belongs to wild land fire; it's not in your district. Same with water stuff it's not in your district, period. It's the sheriff's responsibility. My only comment would be that I would argue with you it feels good to have service available to assist the public but I would caution you if you do not have a written agreement with the sheriff, who is by statute is the one responsible, you are going to have a tough time getting paged number one because I can tell you dispatch better go through the sheriff on who he wants paged for incidents on the lake. So I back up, so working with the sheriff if you guys can get a written agreement with Sheriff Don Bell that would be great but if you can't then I would just walk a mile away. Chair Clapp indicated it's not just the lake but obviously the rivers. Steve replied go back to what I just said, the lake is not in any rural fire district nor is the river so it's the sheriff's responsibility by statute. The one who is responsible is the sheriff so if the boat turns over and 20 people drown that's the sheriff. Is that the right thing probably not. But all I am saying if you want to do something like this I would get a written agreement from the gentleman who is responsible, that is the sheriff. So it is crystal clear. A couple of things it would probably give you some coverage with the county policy to be in an area that you are not responsible for i.e. the lake. Because you will be working with his department. I just think it would make it crystal clear. This is not a feel good thing, it just is not. You cannot afford to make it a feel good thing it is the sheriff's responsibility. Get a written agreement with him, get his trailer then get your jet skis and you're good to go. Trustee Nelson: The question is you're saying it doesn't cost anything. Are they buying the fuel? If we wreck the jet skis it doesn't cost us a dime to repair them? Steve indicated in the sheriff's program you repair them. The fuel is an expense of the district.

Trustee Nelson: They are not going to be out there running around for any reason, it's a sunny afternoon you don't have anything else to do but take a wave-runner out. Fred has a concern with the use of the equipment. Captain Hoel: I hear what you are saying but that's not the purpose of these. Chief Laisy: Yes we would have a policy, definitely. We've had a lot of thought into it already as a matter of fact. They would always be in gear, always have communications, so we can communicate back and forth with dispatch. Beyond that what I am trying to say that many of these water users are also our district tax payers. If anyone of us goes out on the boat and has a problem, an urgent problem we would like to be able to help. And that was the whole intent of this thing. We are not out for search and look for bodies or do any of that kind of thing. Most likely because we were able to get out quicker we would be able to get out to the incident keep people above water until the sheriff or some other boat could get there to assist. Trustee Nelson: Mr. Chairman I would like to, not table it. But go with Steve's suggestion if we get it in writing from Sheriff Bell that he has no problems with it and that he's backing us on this, he will dispatch us on this, then I think we can bring it back and look at it, without any letter. Chair: I appreciate what you are saying but we have a hurdle to jump in between. Alison Meslin: Fred mentioned this was a few years ago and the thing that came out of that was as Steve said it is out of the district then it becomes a liability and also a consideration for workers' comp if you're out of the district. But my other question is about Search & Rescue. Search & Rescue has a boat that we pay taxes for who calls them out, maybe Steve can answer that. Is it the sheriff that calls them out? Then is Search & Rescue working in conjunction with the sheriff's department? **Steve**: I think you have to do that or all other discussions are mute. I think you want to go help. I think you can have the watercraft to do it. If you get the written agreement with the sheriff it takes care of dispatch it takes care of Alison's concerns, as far as workers' comp and liability insurance because the agency that is legally responsible would be the sheriff. This is not a feel good thing and I will be very blunt I doubt if you don't get a written agreement you won't be dispatched. Chief: We have a meeting with the sheriff, speaking with him, he sounds interested. Paul suggests a mutual aid agreement could be properly incorporated. Chair: Fred I appreciate your comment. But I think my concern is I think what you say makes a lot of sense. I agree with Steve 100% we need to get it in place but as a board we won't be meeting now until July 13th and whatever and I think if we want to put some conditions on if there is an agreement in place is this something we want to consider or if not maybe we don't want to or need to send people on a wild goose chase. But if they go I don't know what will happen Drew, Chief, I don't know I assume you will talk to the sheriff. Drew: The sheriff has already been approached on it and thinks it's a great idea. We never approached him with getting a mutual aid agreement we didn't think we would need something like that in place. We thought it would be a good idea. He understands that his district rescue personnel is not coming from a localized district like we are. All of our firefighters are in Polson rural fire district or the city of Polson. His are all over the place, in Mission, in Arlee, or Ronan, they are coming from everywhere to get on this boat. It is not something the guys are going to be out there having fun on. They are going to be wearing helmets, they are going to be having PFD's on, it's a serious thing and my biggest concern is the board in the past said we are not going to support a fire boat then they failed. They had a pump on it, a monitor on it, they supported equipment on it. Somehow they supported it in the past. I am just saying that we set a precedent so now we are going to say to the public sorry we had the opportunity but we are not going to do it. Trustee Nelson: I disagree with Drew, he knows very well we were not going to run the fire boat. I will take my deal back if we can get a written agreement and see Don Bell's signature on the bottom line that we're covered insurance, work-comp, tell dispatch and that he will give us the trailer and he will sign it then I will make the motion that we will put those wave runners into service as

soon as possible. If he can get that tomorrow that's fine or if it takes to the middle of July that's fine. Steve: A little history, the original boat that we built was given to us by the sheriff. It was given to us with the understanding that we would coordinated efforts that was how we did it with the blessing of the sheriff. We used it for fires; 2 fires in its lifetime. We did some rescue operations but it was always done with the blessing of the sheriff and it is no different from what I said five minutes ago. Unless you have the blessing from the sheriff you have no business to do any activity on the Flathead Lake, it is not in your district. Chair: And again, I think, not to beat a dead horse I think there seems to be concurrence on that Steve, no one is disagreeing with you that we would do this regardless of the sheriff's position and Fred just made that clear and I think I hear that from the chief and Drew that everybody recognizes that everyone needs to coordinate with and through the sheriff. And if that's a none issue. Trustee Konitz: Ouestioned storage and replacement of the jet skis. Captain Hoel: If we do this system we will get new ones every year. Trustee Konitz: That's a good deal. I have to agree with Steve Stanley in his opinion on this deal. I don't think we should touch it unless we've got the blessings of the sheriff and I know the firefighters are anxious and they are willing. Jack presented an idea for Kawasaki to design a pump attachment to put out shoreline house fires. Chief: We might be able to put our pump and monitor on the sheriff's boat. Trustee Roberts: The jet boats will provide quick rescue. During a neighbor's boating incident, it took 45-50 minutes for a rescue team to arrive. A jet boat would have been a life saver. Motion Trustee Nelson Sheriff Bell provide a written agreement including insurance, workers' compensation, liability insurance, and wave runner trailers to participate in the personal watercraft. Trustee Roberts second. Motion passed unanimously.

CONSIDER MEETING ALTERNATE LOCATIONS {01:01:02} - Chair Clapp reported the board scheduled April and October meetings in Big Arm. Prior to the Fairgrounds Station facility, meetings were held at City Hall and four times a year at Big Arm. The Valley View Club facility was offered for a meeting location. This evening several firefighters are present from all areas of the district. Trustee Roberts suggested meeting at the Big Arm Station more often. The Fairgrounds Station is in a central location for a majority of the meetings. Trustee Nelson motion for the meeting location to remain as is and review it later in the year. Trustee Roberts second. Motion passed unanimously.

WEBSITE MINUTES {01:03:45} – Chair: There has been questions about the archive and current minutes not being on the Rural Fire District website. Chief: The reason the minutes are not on the website; it was costing between \$80 and \$100 each time, dependent on the length of the minutes. We thought as we are able to provide the minutes here at the meetings and or if someone needed a copy of the minutes that we could get them a copy of the minutes if they had not been at the meeting. Basically it would save us that amount of money each month. Even us trying to put it on ourselves is one of the things we talked about. We don't have anybody that's computer literate enough to understand the language to type, you know to put all of that in and it is a lot of stuff to put in just looking at what we got here. Trustee Konitz: I guarantee your new secretary cannot help. Trustee Roberts: I think we have to give it some type of vehicle to get it out to the public. You know if it was on the website we have a lot of people who don't have a computer to access it. We say the minutes are available to those attending the meeting tonight. We have half a dozen people at the meeting. I don't know how many in the population is in Lake County. I want to get the word spread, then there is no hearsay, he said this he said that . That's when rumors start and we get into trouble.

Ray Winn: That doesn't explain why the old minutes disappeared off the website. Chief: I can't answer that without talking to Click Here Designs. Ray Winn: I talked to Click Here Designs and Mike indicated you had complete control of it with the password. It was all erased by someone here in the fire department. Chief: It could have been by accident there was no reason to take them off. Ray Winn: I can accept an accident even the heading was wiped off. Chief: Currently the minutes are not posted on the website; that's probably why the archive minutes were taken off. It wasn't intentional, there was no reason to remove the documents. Ray Winn: At the other fire department I was at, it isn't a big problem to put the minutes on the website. It's a very easy thing the secretary does it. It's no big deal. Putting the minutes on did not cost \$100 a month. When I talked to Click Here Designs it costs a lot when you have four changes a month. Just putting the minutes on is very easy and not expensive. Alison Meslin: The by-laws indicate the minutes are available on the website. Alison referred to a recent Click Here Designs invoice \$68.00 which included three items and posting the minutes. Steve Stanley noted the minutes are also recorded by Lake County Clerk & Recorder. Bonnie addressed the minutes accessible on the website. I was employed for 36 years at another government jurisdiction; not only are the minutes and the agenda on the website, recently the electronic recording are available on the city of Polson website. The board has an obligation to provide the public records for the pubic without going to the County Clerk & Recorder's office. The city staff offered to assist with the initial posting to the website. In order to post to the website, the password needs to be available. The staff at city hall uploads 50 or more page agendas to a website. I think it is the obligation of the district and the trustees to have the minutes and pertinent documents available for the public. Trustee Roberts indicated the minutes should be available on the website. Chair Clapp suggested Bonnie work with Chief Laisy for the password and ability to post to the website.

Executive Session: {01:14:16 }Personnel issue (New Firefighter's)

ADJOURNED TO EXECUTIVE SESSION - Adjourn 8:19 p.m.

Reconvene Chair Clapp reported the board recommended candidate Vaughn Mortensen to the Polson Rural Fire Department.

Public Input On Non-agenda Items:

Ray Winn commented on the 911 dispatch transfer. Chief Laisy attending a county meeting and stated the board supported the dispatch to be at the Office of Emergency Management so it would be a standalone agency. Paul felt that was necessary for it to operate effectively and that he and the board supported it. Mr. Winn referred to the open meeting laws. It is the intent that actions and deliberations of all public agencies shall be conducted openly. It's something that should have been discussed at a board meeting and decided. You can poll the board or talk about it but you have got to come here and talk about it at a board meeting. Chair Clapp indicated the chief spoke, he made a decision and we supported him. Freeman Robinson questioned an attorney's letter. Chair Clapp commented there was a letter submitted to the county attorney's office. It was not submitted to this board. I believe Mr. Congdon at the county attorney's office would be the person to speak with. The letter was circulated within the Big Arm community. It is not a board issue.

Chair Clapp motion to adjourn. Trustee Roberts second. Motion passed unanimously. Adjourn 8:35 p.m.

Next regular scheduled meeting July 13, 2016 7:00 p.m. Fairgrounds Station.

Polson Rural Fire District

25B Regatta Road Polson, MT 59860 406.883.4244

AGENDA

Polson Rural Fire District Trustee Monthly Meeting June 8, 2016 at 7:00 p.m. Station #1 (Fairgrounds Station)

Trustee Meeting Includes:

Review Minutes-May 11, 2016 Communications Review & Approve Claims Treasurer's Report Chief's Report

Election of Board Officers

Old Business Including:

Station to South area of the district update Update Compressor - Installation Finance Committee - Report

New Business Including:

Consider interest in purchasing wildland truck #325 Consider accepting personal watercraft donation Consider meeting alternative locations Website minutes

Executive Session:

Personnel issue (Consider New Firefighter)

Public Input on Non Agenda Items:

Adjourn:

**All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions. Any member of the public wishing to submit items for Board review/consideration needs to submit them to the Board Clerk at least ten (10) days in advance of the meeting. For a full text of approved minutes and the agenda please go to www.polsonruralfire.org